

Event Details:

Event Date:	Guest Arrival Time:	Guest Departure Time:	
Guest Count:	Event Type:	Party Contact Name: Party Contact Phone: Party Contact Email: Contact Arrival Time:	
<i>Space Details:</i> (Select all that apply)			
D. Room Bar Patio S. Lobby S1 S2 S3 S4 S5 S6			
<i>Space Payment:</i>			
Simulators:	Room Deposit:	Room Min:	Paid in Advance: Y N

Food and Drink Information:

<i>Dining Set-up:</i> (Select all that apply)		
Full Dining Menu (0-15 ppl)	Limited Menu (0-30 ppl)	
Custom Buffet (20+ ppl)	Ordered Apps	Ordered Dessert
<i>Bar Set-up:</i> (Select all that apply)		
No Drinks Paid For (Individual's Responsibility)	Beer and Wine Only	Full Bar Menu
Limited Menu	Exclude Top Shelf	Drink Tokens (# per person)
Tab Limit (Total \$ Limit)		

Costs:

Space Costs:	Paid in Advance:	Yes	No	N/A	Responsibility of?
Food Costs:	Paid in Advance:	Yes	No	N/A	Responsibility of?
Bar Costs:	Paid in Advance:	Yes	No	N/A	Responsibility of?
Total Costs:					

Range Team Member: Needs Finalized By: Finalized:

All Food Orders and Limited Menus must be finalized 10 days before the event to allow Range's staff to properly prepare. If under 10 days, Range's standard limited menu will be assigned to groups of 1-20 and buffet options will be limited based on current inventory.